

5/9/07 LIBRARY BUILDING COMMITTEE

REGULAR MEETING MINUTES

TAKEN BY: LISA RABIDEAU, LBC CLERK

RECORDED BY: LISA RABIDEAU, LBC CLERK

MINUTES APPROVED ON: MAY 9, 2007

DATE: Wednesday, May 9, 2007

TIME: 6:30 pm

**PLACE: JESSE SMITH MEMORIAL LIBRARY, 144 HARRISVILLE
MAIN STREET, HARRISVILLE, RI**

MEMBERS PRESENT: Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller, Christopher Blakely, Michael Magnan

MEMBERS ABSENT: James Moran

OTHERS PRESENT: Daniel Joubert, Clerk of the Works; Sandra Mundy, JMS Librarian

AUDIO TAPE: Started by Lisa Rabideau at 6:35 p.m.

CALL TO ORDER: Meeting was called to order by Victor Antoniello, Chairman, at 6:35 p.m.

1. PREVIOUS MINUTES

VOTED: To accept the minutes of the April 11, 2007 (regular meeting) and dispense with the reading of said minutes. MOTION BY: David

Ketcham SECONDED: Robert Martel THOSE VOTING FOR THE

MOTION: Victor Antoniello, David Ketcham, Robert Martel, G. Wayne

Miller, Christopher Blakely, Michael Magnan

VOTING

AGAINST: none

VOTED: To accept the minutes of the May 1, 2007 (special meeting) and dispense with the reading of said minutes. MOTION BY: David

Ketcham SECONDED: Robert Martel THOSE VOTING FOR THE

MOTION: Victor Antoniello, David Ketcham, Robert Martel, G. Wayne

Miller, Christopher Blakely, Michael Magnan

VOTING

AGAINST: none

2. UNFINISHED BUSINESS

LBC-132 Discuss and take action on Change Request #49 from E. W. Burman (dated 2/26/07) in the amount of \$1457 relative to Dimmer Switches in Meeting Room #111.

3. NEW BUSINESS

LBC-144 Request from Dan Joubert to discuss and take action on Alternate #8 – Use stockpiled granite along East Avenue sidewalk as a barrier along planting area.

LBC-145 Request from Wayne Miller to discuss press release for latest funding as well as general update.

LBC-146 Request from Vic Antoniello to discuss the practice of audio taping LBC meetings.

4. INVOICES & EXPENSES

LBC-147 Discuss and take action on approval of General Contractor's Requisition #10 (dated 4/30/2007) in the amount of \$575,819.10 for contractor services.

LBC-148 Discuss and take action on INVOICE # 2704069 from Lincoln Environmental (dated 4/15/07) in the amount of \$385 for professional

services.

LBC-149 Discuss and take action on INVOICE # 6979 from Newport Collaborative (dated 4/15/07) in the amount of \$3550.60 for professional services.

LBC-150 Discuss and take action on INVOICE #18 from Lisa Rabideau (dated 4/15/07) in the amount of \$459.93 for clerk services.

LBC-151 Discuss and take action on INVOICE #19 from Lisa Rabideau (dated 4/29/07) in the amount of \$241.69 for clerk services.

LBC-152 Discuss and take action on INVOICE #0041607 from Daniel Joubert (dated 5/1/07) in the amount of \$160 for Clerk of the Works monthly expenses.

LBC-153 Discuss and take action on INVOICE from the United States Postal Service (dated 5/1/07) in the amount of \$50 for annual postal box fee.

5. CHANGE ORDERS

LBC-154 Discuss and take action on Change Request #40-Rev. 1 from E. W. Burman (dated 4/23/07) in the amount of \$0.00 relative to Dimmers in Meeting Room #111.

LBC-155 Discuss and take action on Change Request #51 from E. W. Burman (dated 4/24/07) in the amount of \$88,193 relative to Cost Associated with Implementing Add Alternates.

LBC-156 Discuss and take action on Change Request #53 from E. W. Burman (dated 4/17/07) in the amount of \$23,203 relative to Furnishing & Installing Additional Riverwalk Fencing.

LBC-157 Discuss and take action on Change Request #58 from E. W. Burman (dated 4/24/07) in the amount of \$9,070 relative to

Furnishing & Installing Additional Riverwalk Fencing Adjacent Stone Wall.

6. REPORTS

A. ARCHITECT

B. CLERK OF THE WORKS

Clerk of the Works Weekly Site Report 4/12/07

Clerk of the Works Weekly Site Report 4/19/07

Clerk of the Works Weekly Site Report 4/26/07

C. GENERAL CONTRACTOR

Minutes from 4/12/07

Minutes from 4/19/07

Minutes from 4/26/07

Minutes from 5/3/07

D. ENVIRONMENTAL CONTRACTOR

E. PLANNING DEPARTMENT

F. LIBRARY ADMINISTRATION

G. LIBRARY FUNDRAISING COMMITTEE

H. BUDGET UPDATE

7. CORRESPONDENCE/COMMUNICATIONS

A. REQUEST(S) FOR INFORMATION TO BE RECEIVED NONE

B. REVIEW AND ACT ON CORRESPONDENCE/COMMUNICATIONS

8. GENERAL DISCUSSION OF PROJECT

VOTED: To table until all proposals are in. MOTION BY: Michael Magnan SECONDED: Christopher

Blakely THOSE VOTING FOR THE MOTION: Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller, Christopher Blakely,

Michael Magnan VOTING AGAINST: none

9. INVOICES & EXPENSES

LBC-134 Discuss and take action on approval of General Contractor's Requisition #9 (dated 3/31/2007) in the amount of \$761,327.10 for contractor services.

NOTE FROM CLERK: Amended copies of this requisition were handed out at meeting. The revision is dated 4/10/07 and is in the new amount of \$753,435.90

VOTED: To pay as written in amended invoice outlined above.

MOTION BY: David Ketcham SECONDED: Michael Magnan THOSE

VOTING FOR THE MOTION: Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller, Christopher Blakely, Michael Magnan

VOTING AGAINST: none

LBC-135 Discuss and take action on INVOICE # 2702089 from Lincoln Environmental (dated 2/15/07) in the amount of \$2202 for professional services.

VOTED: To pay as written above. MOTION BY: David Ketcham

SECONDED: Christopher Blakely THOSE VOTING FOR THE

MOTION: Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller, Christopher Blakely, Michael Magnan VOTING

AGAINST: none

LBC-136 Discuss and take action on INVOICE # 2703063 from Lincoln Environmental (dated 3/15/07) in the amount of \$1846.88 for professional services.

VOTED: To pay as written above. MOTION BY: David Ketcham

SECONDED: Wayne Miller THOSE VOTING FOR THE MOTION:
Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller,
Christopher Blakely, Michael Magnan VOTING AGAINST: none

LBC-137 Discuss and take action on INVOICE # 6882 from Newport Collaborative (dated 3/15/07) in the amount of \$3550.60 for professional services.

VOTED: To partially pay invoice, in the amount of \$2093.60, which is the total written, less \$1457 from LBC-132 (dimmer switches).

MOTION BY: David Ketcham SECONDED: Robert Martel THOSE VOTING FOR THE MOTION: Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller, Christopher Blakely, Michael Magnan
VOTING AGAINST: none

LBC-138 Discuss and take action on INVOICE #16 from Lisa Rabideau (dated 3/18/07) in the amount of \$290.97 for clerk services.

VOTED: To pay as written above. MOTION BY: Robert Martel
SECONDED: David Ketcham THOSE VOTING FOR THE MOTION: Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller, Christopher Blakely, Michael Magnan VOTING AGAINST: none

LBC-139 Discuss and take action on INVOICE #17 from Lisa Rabideau (dated 4/1/07) in the amount of \$150.17 for clerk services.

VOTED: To pay as written above. MOTION BY: Wayne Miller
SECONDED: David Ketcham THOSE VOTING FOR THE MOTION: Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller, Christopher Blakely, Michael Magnan VOTING AGAINST: none

LBC-140 Discuss and take action on INVOICE #0041607 from Daniel Joubert (dated 4/2/07) in the amount of \$156.21 for Clerk of the Works

monthly expenses.

VOTED: To pay as written above. **MOTION BY:** David Ketcham

SECONDED: Wayne Miller **THOSE VOTING FOR THE MOTION:**
Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller,
Christopher Blakely, Michael Magnan **VOTING AGAINST:** none

10. CHANGE ORDERS

LBC-141 Discuss and take action on Change Request #52 from E. W. Burman (dated 3/22/07) in the amount of -\$1100 (a credit) relative to Elimination of Exterior Aluminum Roof Ladder.

VOTED: To approve as written above. **MOTION BY:** David Ketcham

SECONDED: Christopher Blakely **THOSE VOTING FOR THE**
MOTION: Victor Antoniello, David Ketcham, Robert Martel, G. Wayne
Miller, Christopher Blakely, Michael Magnan **VOTING**
AGAINST: none

11. REPORTS

A. ARCHITECT NOT HERE

B. CLERK OF THE WORKS

Clerk of the Works Weekly Site Report 3/15/07

Clerk of the Works Weekly Site Report 3/22/07

Clerk of the Works Weekly Site Report 3/29/07

Clerk of the Works Weekly Site Report 4/5/07

VOTED: To receive and file all. **MOTION BY:** David Ketcham

SECONDED: Michael Magnan **THOSE VOTING FOR THE MOTION:**
Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller,
Christopher Blakely, Michael Magnan **VOTING AGAINST:** none

C. GENERAL CONTRACTOR

Minutes from 3/15/07

Minutes from 3/22/07

Minutes from 3/29/07

Minutes from 4/5/07

VOTED: To receive and file all. MOTION BY: David Ketcham

SECONDED: Christopher Blakely THOSE VOTING FOR THE

MOTION: Victor Antoniello, David Ketcham, Robert Martel, G. Wayne

Miller, Christopher Blakely, Michael Magnan VOTING

AGAINST: none

I. ENVIRONMENTAL CONTRACTOR NOT HERE

J. PLANNING DEPARTMENT NOT HERE

K. LIBRARY ADMINISTRATION

Brief discussion about possible uses for current library building after project completion.

L. LIBRARY FUNDRAISING COMMITTEE

Noted that there is a book sale scheduled for June 9th and also talk of a dinner dance, golf tournament, and possible musical event.

M. BUDGET UPDATE

12. CORRESPONDENCE/COMMUNICATIONS

A. REQUEST(S) FOR INFORMATION TO BE RECEIVED NONE

B. REVIEW AND ACT ON CORRESPONDENCE/COMMUNICATIONS

VOTED: To receive and file all. MOTION BY: David Ketcham

SECONDED: Robert Martel THOSE VOTING FOR THE MOTION:

Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller,

Christopher Blakely, Michael Magnan VOTING AGAINST: none

13. GENERAL DISCUSSION OF PROJECT

It was noted that the project continues to be on schedule.

14. THIS MEETING WAS ADJOURNED AT 7:55 PM

VOTED: To adjourn. MOTION BY: David Ketcham SECONDED: Wayne Miller THOSE VOTING FOR THE MOTION: Victor Antoniello, David Ketcham, Robert Martel, G. Wayne Miller, Christopher Blakely, Michael Magnan VOTING AGAINST: none

MINUTES	CERTIFIED	BY:
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	Lisa Rabideau, Clerk to LBC	Date

MINUTES	APPROVED:
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Victor Antoniello, LBC Chairman	Date

- NOTES FROM COMMITTEE CLERK:**
- 1. THE NEXT REGULAR MEETING IS SCHEDULED FOR WEDNESDAY, MAY 9, 2007 AT 6:30 P.M. AT THE JESSE SMITH LIBRARY**
 - 2. THIS MEETING WAS AUDIO-TAPED. THE CASSETTES WILL BE FILED WITH MEETING PACKET IN THE TOWN HALL.**